

# Burglary Damage Prevention

Business Inventory Checklist



**LATHAM'S STEEL SECURITY DOORSETS**

Business inventories are vital when it comes to claiming back losses as a result of commercial theft or burglary. The inventories suggested below are designed to help business owners and floor managers record their stock levels for an accurate record of what has been taken from their premises in the event of a burglary.

## Physical Inventory Sheets










These are used to complete a physical count of your business inventory. Across businesses this is called counting, or stock taking. Most retailers are required by tax law to maintain an accurate record of the value of the products in their store (on shelf and in storage).

## Inventory Status Sheet



This sheet helps you maintain a current count of your individual items. As a general rule, this inventory status sheet should include:

-  Item description and unique product number
-  Quantity on hand - the present quantity of this item in your inventory
-  Quantity ordered - the quantity of the item ordered from the supplier
-  Date ordered - the date the item was ordered from the supplier
-  Unit cost - the unit cost of the item per supplier
-  Quantity received - the quantity of the item received from the supplier
-  Date received - the date that you received the item from the vendor

## Inventory Equipment List



Use this form to record your equipment. This form is especially relevant in the context of burglary, but it can also be used to document loss of equipment to other sources, such as fire or flooding.

Maintaining this list will enable you to quickly and accurately determine the equipment you have lost from your inventory, and begin the processes of claiming it back on your insurance.

More damaging than burglaries themselves are the impacts that stolen goods have on a business and its ability to trade. By keeping accurate records of your stock and equipment levels, business owners can quickly and clearly demonstrate to their insurance providers what has gone missing, and greatly speed up the insurance claim process.

# Steel Security Door Sets



## Which do you need?

### Steel Security Personnel Doors

These are a strong option for residential and commercial properties. They combine the reinforced protection of high quality steel with the accessibility and practical function of a door.



#### **Locking System:**

Our standard model features a 19 point locking system, made up of a 14 point locking system plus four dog bolts and the latch.

#### **Size Guidelines:**

Customised sizes can be requested for manufacture. However, 845mm x 2020mm, 895mm x 2020mm, and 995mm x 2020mm sized doors can be shipped immediately.

#### **Price starts at:**

**£139.99 + VAT**

### Steel Security Personnel Doors (Heavy Duty)

An upgrade of our basic Steel Security Personnel Doors, this heavy duty version offers all the security advantages of our basic model with reinforced protection and the option to be fire rated (FD30) for your improved safety.



#### **Heavy Duty Security:**

In addition to its 19 point locking system, our Heavy Duty door features thicker door frames (2mm), a thicker door leaf (double-skinned 1mm), and a dense fire board core used for its high thermal, acoustic and impact values.

### Size Guidelines:

Customised sizes can be requested for manufacture. However, 695mm x 2020mm, 745mm x 2020mm, 795mm x 2020mm, 845mm x 2020mm, 895mm x 2020mm, 945mm x 2020mm, and 995mm x 2020mm sized doors are ready for immediate shipping. We also offer 1145mm x 2020mm for immediate dispatch (+£30).

Price starts at:

**£189.99 + VAT**

### Ultra High Steel Security Doors

Known as our Ultra Door range, this is one of our most secure, specialised security doors available. The robust door leaf is reinforced with a solid fire board core, strengthened shoot bolts, and our trademark stainless steel multi-point locking system to guarantee your security.



### Locking System:

This door is maintained by stainless steel hinges, heavy duty stainless steel lever handles, four dog bolts and a unique multi-point locking system.

### Size Guidelines:

Customised sizes can be requested for manufacture. However, 795mm x 2020mm, 895mm x 2020mm, and 995mm x 2020mm sized doors are available for immediate shipping.

Price starts at:

**£269.99 + VAT**

For more information about securing your property against burglary, call Latham's Steel Security Doorsets today on +44 (0) 1384 220 050 [or contact us online.](#)